

**TEACHER NAME:** Mme Angela Burgess  
**ROOM:** 2915

**COURSE TITLE:** French 1  
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\*\*\*See [Communication Guide](#) for additional information

**Course Description:** The level I language course focuses on the development of communicative competence in the target language and understanding of the culture(s) of the people who speak the language. It provides language development through exploration of familiar topics (Getting Started, School and Friends, Family and Home, Geography, Food, Shopping, Sports and Leisure). Multiple opportunities are provided for students to use the language through individual participation, partner and small group activities, and projects.

**Standards:** Course Standards can be found at [www.georgiastandards.org](http://www.georgiastandards.org).

**Learning Resources/Textbook(s):** All Learning Resources will be provided in class or online via the following websites:

- [www.forsyth.angellearning.com](http://www.forsyth.angellearning.com)
- Pinpoint (coming soon!)
- [www.conjuguemos.com](http://www.conjuguemos.com)
- [www.quia.com](http://www.quia.com)
- [Bien dit! Level 1 Resources](#)
- [www.quizlet.com](http://www.quizlet.com)

With the emergence of technology as a tool for learning, Lambert High School will be utilizing various resources to assist with instruction, including ANGEL/Pinpoint, online textbooks, and interactive websites. Should you feel that your child would benefit from having a textbook at home, please contact your child's teacher to discuss the best option for your child.

All unit notes and assignments will be available in ANGEL/Pinpoint. Students are encouraged to check our online course daily, especially when absent. To be able to fully access and interact with all course material when at home, students need the following:

- a reliable internet connection and a backup plan
- [Adobe Reader](#)
- [PowerPoint Viewer](#) (if you do not have Microsoft Office 2007)
- [Real Player](#)
- headphones
- microphone
- recording software, such as [Audacity](#)
- a method for typing French accent marks (The site [french.about.com](http://french.about.com) has a [great guide](#).)
- Free accounts for the following sites:
  - o [Conjuguemos](#) (School ID: 51846)
  - o [Quia Web \(LHS French 1\)](#)
  - o [Quizlet](#) (Group Name: [LHS French 1](#), Password: mmeb)

Each student is also STRONGLY encouraged to purchase the following for at-home usage :

*Barron's 501 French Verbs, 6<sup>th</sup> Ed.* ISBN: 0764179837 Cost: \$16.99

The only online dictionary allowed is [www.wordreference.com](http://www.wordreference.com). Paper dictionaries will be available for in-class usage.

**Required Materials:** The students will need the following supplies for each day of class:

- 3-ring binder (1"+) with dividers
  - o Classwork
  - o Homework
  - o Vocabulary Journal
  - o Assessments
- notebook paper
- writing utensil (pen and/or pencil)
- 1 blue pen/marker
- 1 red pen/marker

**Required Assignments:** Continued at-home practice of material learned in class is vital to the learning process. Therefore, homework will be assigned nearly every day. All homework will be corrected in class or automatically via our online course. There will be approximately one quiz per week and 4-6 quizzes per unit. Each unit exam will assess the following areas:

- Listening comprehension
- Reading comprehension
- Vocabulary in context
- Grammar in context
- Writing performance
- Speaking performance

**ANGEL/Pinpoint:** Course information including assessment dates, homework assignments, class notes, and handouts will be posted in Angel/Pinpoint.

- Once you select French 1 from your courses, click on the **Calendar** tab for daily assignments, homework, and assessment dates.
- The **Lessons** tab will have a list of all units that we will cover this year. Click on the appropriate unit to find homework and specific notes/ handouts that pertain to the current unit being studied.

Angel is the best resource to catch up on coursework if you are absent. It is the student's responsibility to keep up with missed work. Computers and printers are available at school for students who have technical difficulties at home.

**Computer/printer problems do not excuse a student from completing his or her assignment.**

**Completion of online assignments/assessments:** Students will complete a variety of online assignments and assessments. The following policies are in place to assure maximum student learning while maintaining academic honesty:

- Online assignments: Unless otherwise indicated by the instructions of the assignment, while completing homework assignments online, students may complete those assignments as many times as desired. Grades will be assessed based on the percentage of the points earned in the best attempt. Students may consult notes, other web sites, and previous assignments.

- Online assessments: Unless otherwise indicated by the instructions of the assessment, while completing assessments (formative or summative) online, students may complete the assessment TWO times only. Grades will be assessed based on the percentage of the points earned in the best attempt. Students are forbidden from consulting notes, other web sites, previous assignments, or any other aid. In most cases, online assessments will be proctored in the classroom in a computer lab.

**Course Schedule:** We will complete four units each semester, spending approximately 4-5 weeks per unit.

- |   |                             |
|---|-----------------------------|
| - Unit 1: <i>Bonjour, je m'appelle...</i>       | - Unit 5 : <i>Les repas</i> |
| - Unit 2: <i>J'aime et je n'aime pas</i>        | - Unit 6 : <i>La mode</i>   |
| - Unit 3 : <i>Mes amis et ma famille</i>        | - Unit 7 : <i>Chez moi</i>  |
| - Unit 4 : <i>Les sports et les passe-temps</i> | - Unit 8 : <i>En ville</i>  |

**Semester 1 Midterm Exam**

**Semester 2 Final Exam**

**Learning Objectives:** At the end of French 1, students will be able to...

- Unit 1
  - greet someone and say goodbye
  - ask how someone is
  - introduce someone
  - ask how old someone is
  - ask and respond to questions about things in the classroom
  - follow classroom commands
  - ask how words are spell and spell words for others
  - ask for and give email addresses and telephone numbers
- Unit 2
  - ask about and express likes and dislikes
  - agree and disagree with others
  - ask and respond to questions about how often you do an activity
  - ask and respond to questions about how well you do an activity
- Unit 3
  - ask about and describe people
  - ask for and give opinions
  - identify family members based on descriptions and family relationships
  - ask about someone's family
  - describe your family and friends
- Unit 4
  - ask about free-time interests
  - extend, accept, and refuse an invitation
  - make future plans
  - discuss past activities
- Unit 5
  - offer, accept, and refuse food
  - ask for and give an opinion
  - inquire about food and place an order in a restaurant

- ask about prices
- pay the check at a restaurant
- Unit 6
  - offer and ask for help in a store
  - ask for and give an opinion about clothing
  - ask about and give prices about items in a store
  - make a decision about what to buy
- Unit 7
  - ask for, give, or refuse permission
  - tell how often you do chores
  - describe the rooms and items in a house
  - tell where things are in the house
- Unit 8
  - plan your day
  - ask for, give, and follow directions
  - tell what you need and where you will buy it
  - make and respond to requests in a store

**Class Expectations:** All students are expected to behave in a courteous manner towards the faculty and students of LHS, both on campus and online. Additionally, they must abide by the policies and procedures as outlined in the LHS Student Handbook and the FCSS Code of Conduct. A student's inability or refusal to adhere to the handbook and this simple rule will be dealt with in the following manner:

- Detention and calls/e-mails home or to a parent's place of employment.
- Referral to administration for detention, ISS, or OSS and calls/e-mails home or to a parent's place of employment.

Students are expected to participate in class activities in a foreign language class as part of the learning experience. Students are encouraged to participate and use the language as much as possible. Refusal to engage in individual, pair, or group activities will also be considered an example of non-participation.

**Availability for Extra Help:**

Monday	3:45-4:15 pm	***also available by appointment
Wednesday	7:45-8:15 am	

**Tutoring by National French Honor Society**                      7:45 – 8:15 am and 3:45 – 4:15 pm (days TBA)

**Retakes:** Students will be allowed the opportunity to retake one quiz per unit for a maximum score of 70. Students will be allowed the opportunity to retake one written exam per semester for a maximum score of 70. It is my expectation that students will always do their best to prepare for all assessments. This retake opportunity is provided however with the realization that life sometimes has other plans. Quizzes retakes must be completed before the unit exam. Exam retakes must be retaken before the semester exam.

**Makeup Work:** All missed work and assessments are the responsibility of the student when they are absent from school. A student who is absent on the class day before a regularly scheduled assessment will be responsible for completing the assignment on the regularly scheduled day and time. Students who have been absent more than two consecutive days (including the assessment day) will be given five (5) school days to make up the assessment and/or other assignments. This does not include major projects, research papers, etc., where the deadline has been posted in advance. The teacher has the discretion to grant a longer period of time to make up work if there are extenuating circumstances.

**Late Work:** All assignments are due on time with no exceptions.

- If you are absent on a day that homework is due, it is your responsibility to ensure that the homework assignment is completed and turned in ON THAT DAY. If it is not turned in on the due date, it will be counted late and points will be deducted. Homework receives a deduction of 5 points for each late day.
- If you are absent on the day of a quiz or test, it is responsibility to communicate with me ON THAT DAY to arrange your makeup. In most cases, this will involve missing time during the next class day to complete the assignment.
- All projects are due on time with no exceptions. If you are absent on the day that a project is due, it will be counted late, and points will be deducted. Projects receive a deduction of 10 points for each late day.

**Participation:** Students are expected to participate fully at all times in class and online. Further, they are expected to use French as much as possible. Learning a foreign language is a process that involves repeated practice. Reading about language acquisition will not help a student actually acquire language. Students will be assessed on their participation to the extent that they contribute to class learning and to their own development of language acquisition.

Assessment of student participation in class will follow a rubric (attached) and will be assessed at the end of each unit. Assessment of student participation online will be assessed based upon each online assignment, in addition to the frequency and quality of each student's online interaction.

Participation grades will be formative grades.

**Grading Calculations:** Course Average = 50% (1<sup>ST</sup> Sem. Course Work) + 50% (2<sup>ND</sup> Sem. Course Work) + midterm and final exams will count for two exams.

1<sup>ST</sup> & 2<sup>ND</sup> Semester Course Work = 75% Summative + 25% Formative

Concept of formative assessment: <http://pareonline.net/getvn.asp?v=8&n=9>

**Grading Policy:**

A = 90 – 100

B = 80 – 89

C = 70 – 79

Failing = Below 70

*\*Formative Assessments include, but are not limited to homework, class work, practice tests, rough drafts, and sections of projects/ research papers/presentations.*

*Homework/Classwork: 0.25*

*Participation: 0.25*

*Summative check-ins: 0.5*

*Quizzes: 1.0*

*\*Summative Assessments include, but are not limited to unit tests, final projects, final essays, final research papers, and final presentations.*

*Written unit exams: 1.0*

*Oral unit exams: 1.0*

*Projects/Presentations/Papers: 1.0*

*Semester exams: 2.0*

**Acceptable Use Policy:** It is each student's responsibility to read and abide by Lambert High School's Acceptable Use Policy, which may be found [here](#).

**Student's Right to Privacy:** In addition to each student being aware of the acceptable use of technology, each student also has a right to privacy online, as legislated by the Family Educational Rights and Privacy Act. Details of your rights may be found [here](#).

**Accommodations:** According to the Individuals with Disabilities Act, students requiring accommodations based upon an IEP, Section 504 Plan, or ESL plan, will be granted those accommodations both online and in class.

## **Communication forms and policies:**

1. In class: Lambert High School, Room 2915
  - a. I am available before and after school each day for quick questions and clarifications.
  - b. If you need more detailed assistance, please attend one of my open study sessions, Monday afternoons (3:45-4:15 PM) or Wednesday mornings (7:45-8:15 AM).
  - c. If you feel that you need one-on-one help, you may choose one of the following:
    - i. Tutoring provided free of charge by French National Honor Society (*schedule to be released at the end of August*)
    - ii. Independently arranged study session, scheduled at least 2 days in advance
    - iii. There are also numerous tutors available through the Counseling Office for private tutoring. These are often certified teachers and rates vary.
2. School telephone: (678)965-5050 x. 412915
  - a. If you need to reach me before or after school, you may call my LHS phone number.
  - b. If I am not available, please leave a message in which you leave:
    - i. your name (plus your child's name, if calling as a parent)
    - ii. your (child's) class period
    - iii. a brief explanation of the situation
    - iv. a phone number at which you can be reached and the times you are available
    - v. an alternative means of communication, if available
  - c. I will answer all voice mails within one school day. Messages left over the weekend or a holiday will be answered before I leave school for the day.
3. School email: [aburgess@forsyth.k12.ga.us](mailto:aburgess@forsyth.k12.ga.us)
  - a. Please word your subject line to accurately describe the subject of your message (Examples: Question regarding Unit 2 Vocab 2 Quizlet practice homework, Date and format of Unit 1 Oral Exam).
  - b. Within your email, please state your name (and your child's name, if applicable), and your (child's) class period.
  - c. Please explain your questions, comments, and concerns in a manner that is clear and concise, while avoiding the use of all caps, while THIS DENOTES YELLING. ☹
  - d. Please feel free to use emoticons as you feel needed to enhance the tone of your email, as I will not be able to hear your voice as I read your email. If you are joking, feel free to add a 😊 or a ;) . If you are confused, add a ☹ or a *:confused:*.

- e. While common abbreviations are fine (lol), please avoid any abbreviations that include profanity or would not be acceptable for the classroom.
  - f. At the end of your email, please be sure to include the best way to contact you to resolve your issue.
4. Pinpoint message: *details forthcoming, dependent upon final release of Pinpoint*
- a. Details to be released
  - b. Messaging format will follow the same format as email
5. Google text: (678)310-6632
- a. This is a free Google Voice text-only number.
  - b. Feel free to use this number to contact me for any reason appropriate for the classroom.
  - c. You may expect a quick response in most cases within the hours of 7 AM – 10 PM.
  - d. Any messages sent 10 PM – 7 AM will receive responses once I am available again.
  - e. In your message (especially the first message), include your name (LAST NAME, French name) and your class period. Because these messages come to my cell phone, I need you to tell me who you are so that I know how to best respond.
  - f. Because Google Voice is a free messaging system, it can sometimes be unreliable. If you sent your message during the appropriate hours and I do not respond within 2 hours, you may safely assume that I did not receive your message. Please try again, and additionally send a message via an alternative method.
6. Twitter: @MmeBurgess
- a. I will occasionally post extra credit questions or assignments via Twitter.
  - b. You may follow me, but I will not follow you.
  - c. You may tweet any classroom appropriate questions, news, or comments at any time.
  - d. This is the most informal way of communicating with me. Serious classroom questions desiring a serious response should be handled with an alternative method.

### **General class communication policies**

1. Proofread!
  - a. Before submitting any form of written communication (an email, an essay question, a discussion board post), proofread your response a minimum of two times.
  - b. The first time you proofread, check for grammar mistakes and message clarity.



- i. Grammar mistakes include: subject/verb agreement, article/noun agreement, noun/adjective agreement, adjective placement, correct use of vocabulary, correct use of punctuation and capitalization, appropriate and effective use of conjunctions. Spell and grammar check is a wonderful tool to use and is not considered to be cheating (although any form of online translator *is* cheating and will result in a grade of zero).
    - ii. Message clarity includes: Did you communicate your message effectively? Will the reader (the teacher, a fellow student, your pen pal in France) understand what you are trying to say? If for an essay question or a discussion board post, did you answer all of the questions?
  - c. Wait 5-10 minutes between the first and second proofreading, if possible and appropriate. During the second proofreading, check just for general message. Do you still understand what you wrote? Do you still have the same questions you originally asked?
2. Use appropriate netiquette.
  - a. In formal situations, use language that is more formal.
  - b. Do not use abbreviations in any type of graded response.
  - c. Informal situations are appropriate for informal language but not bad manners.
  - d. Use of ALL CAPS will not be tolerated. Just as I will not accept students yelling at other students or at the teacher in class, ALL CAPS WRITING is not acceptable online.
  - e. Only use language that is acceptable for the classroom, whether in French, English, or any other language.
  - f. Use your manners and be respectful of the opinions of others.
  - g. Sarcasm does not translate well to electronic communication – please refrain from using it unless you are 100% certain of it being appropriately read (example: adding *:sarcasm:* after a comment).
3. Always check the rubric.
  - a. Graded assignments will be graded by a rubric that will be readily available.
  - b. Always check the rubric before, during, and after an assignment before submitting the assignment to be certain of receiving the best grade.
  - c. As a rule, essay questions should be one paragraph for each level of French (example, French 1 = 1 paragraph, French 2 = 2 paragraphs, AP French = 5 paragraphs). Discussion board posts should be 1-3 sentences per level of French unless otherwise stated.

- d. Before submitting your response, check the rubric again. Even if a required length of response is not stated, there is required information. Writing a long response that does not answer the required questions will receive a poor marking on the rubric.
4. If in doubt, don't.
- a. If you have doubt about the appropriateness of a certain phrase or expression, do not use it publicly.
  - b. While you may certainly contact me privately regarding its appropriateness, do not do so in public forums or use it in a graded assignment.
  - c. Always use your best judgment and think before you hit "SEND" or "SUBMIT."